Village Board Workshop Meeting
December 18, 2019
Minutes

Board Members Present

Gary Penders, Mayor
Carol Nellis-Ewell, Deputy Mayor
Charles Hopson, Trustee
Ray Kuntz, Trustee
David Wohlers, Trustee

Others Present

Jill Cordts, Amity Street
David Kruse, SRF Associates
Owen McIntee, SME Superintendent
Rich McQuilkin, Code Enforcement Officer
Kris Schultz, Schultz Associates
Eric Stowe, Village Attorney
Jacqueline Sullivan, Village Clerk
Tom West, DPW Superintendent

BI/CEO (4:30 p.m.-Patrick Smith/Rich McQuilkin)

Rich McQuilkin, CEO reviewed his monthly report that included (7) fire inspections; (6) re-inspections; (3) Ansul System and Exhaust Hood Checks; (2) bulk issues (3) unregistered vehicles and (1) fence permit.

Attorney (5:00 p.m. -.E. Stowe)

Discussion ensued regarding legal matters and Christmas on the Canal

Discussion

1. Strategic Plan – Danielle Kruger

Board Action

Resolution 85 12/2019

Introduced by: Mayor Penders
Seconded by: Deputy Mayor Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees approves the presented alternate overnight parking plan for the municipal lot located north east of Union Street and East Avenue as presented by SRF Associates. The Village Board recognizes that the resolution requires a local law revision to the Village Code

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 86 12/2019

Introduced by: Deputy Mayor Nellis-Ewell
Seconded by: Trustee Wohlers

Be it resolved that the Village of Spencerport Board of Trustees authorizes the Mayor to sign the 2020 Inter-municipal Agreement with the Town of Ogden Building Department for Inspection Services, Planning and Zoning Board applications in amount of $38,500.00.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 87 12/2019

Introduced by: Deputy Mayor Nellis-Ewell
Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the agreement for property appraisals located on Amity Street, Clark Street, Ballard Avenue, and Canalside Drive from Rynne, Murphy & Associates, Inc. in the amount of $3,500.00

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 88 12/2019
Introduced by: Deputy Mayor Nellis-Ewell
Seconded by: Trustee Kuntz

Be it resolved the Village of Spencerport Board of Trustees hereby approves contracting with ScenicView Web Company for the redesign of the Village Website to be maintained by the Village Office Staff in the amount of $1,200.00 with annual maintenance cost of 1,000.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 89 12/2019

Introduced by:
Seconded by:

Be it resolved that the Village of Spencerport Board of Trustees hereby authorizes the Mayor to sign the Employee Assistance Program contract with EAP Workforce Solutions, LLC. There is no price change from last year.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 90 12/2019

Introduced by: Deputy Mayor Nellis-Ewell
Seconded by: Trustee Kuntz

Be it resolved that the village of Spencerport board of trustees approves the expenditure of $3,600, 12 months at $300/month, from the Publicity Fund, payable to the Spencerport Area Chamber of Commerce for advertisements publicizing the village of Spencerport.

The chamber of commerce shall invoice the village at the conclusion of each month's advertisement. The Board of Trustees shall be provided all advertisement copy for approval prior to the advertisement being aired and prior to payment being rendered. All advertisements shall be for the village, in general, and shall not reference any specific businesses, or individuals. If any advertisements are aired that reference specific individuals or businesses the Village shall not be responsible for payment pursuant to this resolution.

This resolution is adopted for the purpose of publicizing the Village of Spencerport during the unique circumstances surrounding the canal bridge closure.

Vote of the Board:	Carol J. Nellis-Ewell, Trustee	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

A motion was made by Mayor Penders, seconded by Deputy Mayor Nellis-Ewell and carried that the workshop meeting be adjourned at 5:45 p.m.

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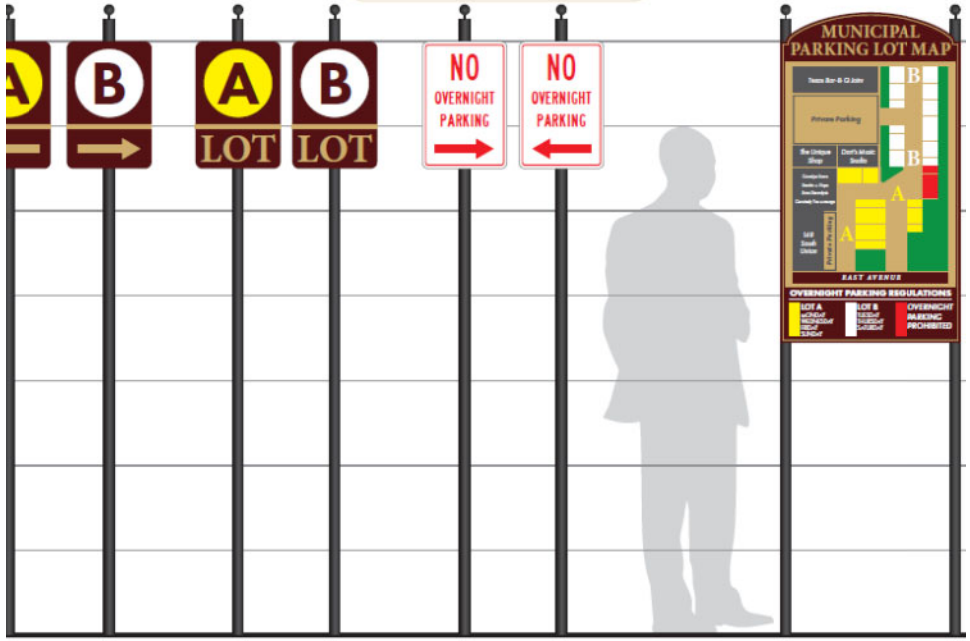

sions are approximate and meant only for discussion purposes. Not for construction.