ARB Meeting Minutes
September 1, 2015

Present	**Absent**
Chairman Byham	William Rutter
Joseph Slominski	
Liz Venezky	
William Ewsuk	

Others Present

Donna Stassen, Secretary
Carol Nellis Ewell, Village Board Liaison

Stephanie Sharpe
Joan Quigley

ARB Application

Port Trading Company
86 S Union Street
Signage

Stephanie Sharpe owner of Port Trading Company stated that when the store opened she choose to only use a sidewalk a-frame sign for the business. Customers would come to look for her store and still see the Jewell Design signs and drive by so she has decided to invest in a sign on the building to help customers find her store.

Chairman Byham: Will you still use the sandwich sign?

Stephanie Sharpe: yes

At this time the board offered the following Certificate of Appropriateness:

This is to certify that the Architectural Review Board on September 1, 2015 granted a Certificate of Appropriateness to Stephanie Sharpe owner of Port Trading Company for wall signage to be located at 86 S Union Street, Spencerport NY 14559.

Such Certificate of Appropriateness was approved based on the following:

1. Sign constructed of 1/8 “aluminum composite board with the factory finish ivory color.
2. Lettering and border will be high performance forest green vinyl.
3. Sign measurements are 21” x 84”.
4. Size and color of sign to match all other existing signage on the building.
5. Signage will not be lit.
6. Signage shall be installed in a safe and secure manor with the building owner’s permission.

7. Signage shall be in good condition as determined by the VOS ARB.
8. After installation the applicant shall submit a photograph of the completed alteration/signage to the Village Clerk for filing.

Ayes: Byham, Slominski, Venezky, Ewsuk
Nays: none

Approval of Minutes

Motion made by William Ewsuk seconded by Liz Venezky and carried unanimously to approve the June 2, 2015 minutes as written.

Adjournment

Motion made by Craig Byham seconded by Liz Venezky and carried unanimously to adjourn the meeting at 7:15 pm.