Village Board Workshop Meeting
June 20, 2018
Minutes

Mayor Penders called the meeting to order at 4:30 p.m. followed by the pledge of allegiance.

BOARD MEMBERS PRESENT
Gary Penders, Mayor
Carol J. Nellis-Ewell, Deputy Mayor
David Wohlers, Trustee
Charles Hopson, Trustee
Ray Kuntz, Trustee

BOARD MEMBERS ABSENT

OTHERS PRESENT
Craig Byham, Luther Jacobs Way
Rich McQuilkin, Code Enforcement Officer
Chelsea Mousso, Evergreen Street
Lawrence Strapp, Evergreen Street
Eric Stowe, Village Attorney
Jacqueline Sullivan, Village Clerk
Tom West, DPW Superintendent
Sara Snarr, Amity Street

BI/CEO (4:30 p.m.-Patrick Smith/Rich McQuilkin)

Code Enforcement Officer Rich McQuilkin reviewed his monthly report that included (4) fire inspections; (5) re-inspections, Carnival food trailers/tent inspected, (12) bulk issues, (17) brush issues, (2) extra trash issues, (9) extra grass bag issues. (3) letters issued to various addresses for unregistered vehicles, (10) certified letters generated to residents regarding basketball hoops, construction of a deck without a permit, pool installation without a permit, noise complaint regarding 42 Nichols Street, parking of a step van, tree contractor throwing limbs into a neighboring property, barking dogs in Domus Tract, discharge of grey water onto the lawn of the property.

Attorney (5:00 p.m. -.E. Stowe)

Attorney Stowe explained that new state legislation requires the Village Attorney to create a sexual harassment prevention policy for the Village to incorporate the provisions set by the NYS.

Clerk Sullivan indicated that the Village currently has a sexual harassment policy and will forward it to Attorney Stowe so that it can be edited as appropriate.

Resolution 15 6/2018

Introduced by: Mayor Penders
Seconded by: Deputy Mayor Nellis-Ewell

Be it resolved that the Village of Spencerport Board of Trustees hereby directs Village Attorney Eric Stowe to draft a sexual harassment prevention policy.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 16 6/2018

Introduced by: Mayor Penders
Seconded by: Trustee Wohlers

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the Village of Spencerport Purchasing Policy as presented.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 17 6/2018

Introduced by: Mayor Penders
Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the Village of Spencerport Investment Policy as presented.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 18 6/2018

Introduced by: Mayor Penders
Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby approves the below budget transfers for fiscal year ending May 31, 2018.

June 20, 2018 BUDGET TRANSFER & REVISION Fiscal Year End 5/31/2018

AMOUNT	TO ACCOUNT		FROM ACCOUNT	
$820	G8110.400	Administration - Contractual	G8110.200	Administration - Capital/Equip
$1,100	G8120.100	Sanitary Sewer - Salary	G8110.200	Administration - Capital/Equip
$4,600	G8120.100	Sanitary Sewer - Salary	G8120.200	Sanitary Sewer - Capital/Equip
$12,230	G8120.400	Sanitary Sewer - Contractual	G8120.200	Sanitary Sewer - Capital/Equip
$97	G9189.803	CDL/EAP Programs	G8120.200	Sanitary Sewer - Capital/Equip
$1,560	A1325.400	Clerk/Treasurer - Contractual	A1325.100	Clerk/Treasurer - Salary
$3,400	A1490.100	Public Works - Salary	A1420.400	Law - Contractual
$1,540	A1620.400	Shared Buildings - Contractual	A1440.400	Engineering - Contractual
$635	A1640.403	Central Garage Utilities	A1640.200	Central Garage - Equip/Capital
$1,250	A1650.400	Communication - Contractual	A1640.200	Central Garage - Equip/Capital
$355	A3620.400	Safety Inspections - Contractual	A1640.200	Central Garage - Equip/Capital
$4,095	A5110.401	Highways - Equip/Vehicle Repairs	A5110.400	Highways - Contractual
$4,690	A5142.200	Snow Removal - Equipment	A5110.400	Highways - Contractual
$1,600	A5182.400	Street Lighting - Contractual	A5110.400	Highways - Contractual
$101	A7550.100	Celebrations - Salary	A8170.100	Street Cleaning - Salary
$2,900	A8160.100	Refuse - Salary	A8160.400	Refuse - Contractual
$1,130	A8160.401	Refuse - Resid Tippings Fees	A8160.400	Refuse - Contractual
$130	A8160.402	Refuse - Comm Tippings Fees	A8160.400	Refuse - Contractual
$1,900	A8160.404	Refuse - Dumpsters	A8160.400	Refuse - Contractual
$1,500	A8161.100	Recycling - Salary	A8161.400	Recycling - Contractual

Vote of the Board:

Carol J. Nellis-Ewell, Deputy Mayor	Aye
Charles R. Hopson, Trustee	Aye
Ray Kuntz, Trustee	Aye
David Wohlers, Trustee	Aye
Gary Penders, Mayor	Aye

Resolution 19 6/2018

Introduced by: Mayor Penders
Seconded by: Deputy Mayor Nellis-Ewell

Whereas the Village of Spencerport Board of Trustees has application from Carl and Kristin Byers, 39 Martha Street and Jeffery and Sara Snarr, 53 Amity Street for permission to raise back yard chickens.

Now therefore be it resolved that the Village of Spencerport Board of Trustees hereby grants permission to Carl and Kristin Byers, 39 Martha Street and Jeffery and Sara Snarr, 53 Amity Street to raise back yard chickens with the following requirements:

1. All chickens shall be kept on the premises of the applicant and shall not be permitted to leave the premises where permitted to be located.
2. All chickens shall be kept in a coop
3. Each chicken shall have four (4) square feet of floor space in the coop and shall have at least four (4) square feet of a space in addition thereto as and for a runway.
4. No more than five (5) chickens shall be kept on the premises of the applicant.
5. No male chickens over four months of age shall be kept on the premises of the applicant.
6. The raising of chickens for purposes of selling them or their eggs is hereby prohibited.
7. All coops runways and premises where chickens are kept shall be at all times clean and sanitary.
8. No live chickens shall at any time be kept in a cellar, garage or shed or any part of an any dwelling or any building used for continuous daily human occupation.
9. All premises where chickens are kept shall at all time be subject to inspection, and all permits shall be at all times be subject to the orders of the Code Enforcement Officer requiring the doing of anything necessary to enforce the requirements of this resolution.
10. All coops and runways shall be at least twenty-five (25) feet away from any dwelling or any building used for continuous daily human occupation.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Nay
	Charles R. Hopson, Trustee	Nay
	Ray Kuntz, Trustee	Nay
	David Wohlers, Trustee	Nay
	Gary Penders, Mayor	Aye

Mayor Penders explained that the residents at 63 Evergreen currently have no more than five (5) chickens that were rescued and that the residents should be able to keep the chickens until their demise.

Resolution 20 6/2018

Introduced by: Mayor Penders
Seconded by: Trustee Wohlers

Whereas the Village of Spencerport Board of Trustees has been made aware that Lawrence Strapp and Chelsea Mousso, 63 Evergreen Street currently have no more than five (5) chickens;

Now therefore be it resolved that the Village of Spencerport Board of Trustees hereby grants permission to Lawrence Strapp and Chelsea Mousso, 63 Evergreen Street to raise back yard chickens until the demise of the chickens with the following requirements:

1. All chickens shall be kept on the premises of the applicant and shall not be permitted to leave the premises where permitted to be located.
2. All chickens shall be kept in a coop

3. Each chicken shall have four (4) square feet of floor space in the coop and shall have at least four (4) square feet of a space in addition thereto as and for a runway.
4. No more than five (5) chickens shall be kept on the premises of the applicant.
5. No male chickens over four months of age shall be kept on the premises of the applicant.
6. The raising of chickens for purposes of selling them or their eggs is hereby prohibited.
7. All coops runways and premises where chickens are kept shall be at all times clean and sanitary.
8. No live chickens shall at any time be kept in a cellar, garage or shed or any part of an any dwelling or any building used for continuous daily human occupation.
9. All premises where chickens are kept shall at all time be subject to inspection, and all permits shall be at all times be subject to the orders of the Code Enforcement Officer requiring the doing of anything necessary to enforce the requirements of this resolution.
10. All coops and runways shall be at least twenty-five (25) feet away from any dwelling or any building used for continuous daily human occupation.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 21 6/2018

Introduced by: Mayor Penders
Seconded by: Trustee Kuntz

Be it resolved that the Village of Spencerport Board of Trustees hereby awards the bid for the Canal Bank Stairs Demolition and Replacement to Loyal Nine Development, 1185 Westside Drive, Rochester, NY 14624 in the amount of Six Thousand, Five Hundred Dollars ($6,500.00) contingent upon providing current General Liability Insurance in the amounts of $1,000,000/$3,000,000 and Workers Compensation Insurance naming the Village of Spencerport as additionally insured for the duration of the project.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Resolution 22 6/2018

Introduced by: Mayor Penders
Seconded by: Trustee Hopson

Be it resolved that the Village of Spencerport Board of Trustees hereby awards the bid for the Metal Roof Restoration of the DPW Garage #1 in the amount of Twenty-One Thousand Seven Hundred Fifty Seven Dollars ($21,757.00) to Grove Roofing, 135 FedEx Way, Rochester, NY 14624 contingent upon providing current General Liability Insurance in the amounts of $1,000,000/$3,000,000 and Workers Compensation Insurance naming the Village of Spencerport as additionally insured for the duration of the project.

Vote of the Board:	Carol J. Nellis-Ewell, Deputy Mayor	Aye
	Charles R. Hopson, Trustee	Aye
	Ray Kuntz, Trustee	Aye
	David Wohlers, Trustee	Aye
	Gary Penders, Mayor	Aye

Mayor Penders reminded the Village Board that the next meeting will be on July 11, 2018 due to 4th of July being the first Wednesday of July.

A motion was made by Mayor Penders and carried unanimously that the Village Board Workshop Meeting be adjourned at 6:00 p.m.